

**U.S. House of Representatives
EMPLOYEE TRAVEL DISCLOSURE FORM**

This form is for disclosing the receipt of travel expenses from private sources for meetings, speaking engagements, fact-finding trips or similar events in connection with official duties. You need not disclose government-funded or political travel on this form, or travel that is unrelated to official duties. This form does not eliminate the need to report all privately funded travel on the annual Financial Disclosure Statements of those persons required to file them. In accordance with clause 5 of House Rule 26, complete this form and file it with the Clerk of the House of Representatives, B-106 Cannon House Office Building, within 30 days after travel is completed. The Clerk is to make these forms publicly available as soon as possible after they are filed. Obtain the dollar amounts from the sponsor; if exact dollar amounts are unavailable, provide a good faith estimate.

NAME OF EMPLOYEE (PRINT OR TYPE): Bill Cooper

NAME OF ACCOMPANYING FAMILY MEMBER (if any): n/a

RELATIONSHIP TO EMPLOYEE (check one): Spouse child

DATES OF TRAVEL: August 11 & 13, 2004

DATES AT PERSONAL EXPENSE: n/a

ITINERARY: See attached.

SPONSOR (WHO PAID FOR THE TRIP): Shell Oil

PURPOSE OF TRIP: tour of oil sands production

TOTAL TRANSPORTATION EXPENSES:

For employee: 1,327.01

For accompanying spouse or child: n/a

TOTAL LODGING EXPENSES:

For employee: 238.31

For accompanying spouse or child: n/a

TOTAL MEAL EXPENSES:

For employee: 105.00

For accompanying spouse or child: n/a

OTHER EXPENSES (Specify):

For employee: n/a

For accompanying spouse or child: n/a

LEGISLATIVE RESOURCE CENTER
200 SEP -9 AM 11:51
OFFICE OF THE CLERK
U.S. HOUSE OF REPRESENTATIVES

SIGNATURE OF EMPLOYEE: *Bill Cooper* DATE Aug. 20, 2004

I authorized this travel in advance. I have determined that all of the expenses listed above were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that he/she is using public office for private gain.

NAME OF SUPERVISING MEMBER/OFFICER (Print or Type): Joe Barton

SIGNATURE OF SUPERVISING MEMBER/OFFICER: *Joe Barton*

DATE: 8-30-04

Preliminary Itinerary

July 22, 2004

August 11

2:30 p.m. Visitors arrive in Calgary, check into downtown

Westin Hotel, 320 4th Ave., SW

7:00 p.m. Welcoming Dinner (hosted by Shell Canada)

Calgary Petroleum Club

August 12

7:15 a.m. Bus pick-up/transport from Hotel to Shell Aerocentre

1441 Aviation Park N.E. (295-4153)

7:45 a.m. Depart Calgary on Shell Dornier aircraft

Coffee/muffins/donuts on plane

9:00 a.m. Arrive Fort McMurray Airport

Helicopter pick-up, tour of area

10:00 a.m. Arrive Muskeg River Mine site;

- Presentation/photo-op (truck shop)
- Tour of mine site

12:00 p.m. Bus transport to Fort MacKay Community

12:15 p.m. Arrive Fort MacKay

- Reception/lunch

1:45 p.m. Bus transport to Fort McMurray airport

3:00 p.m. Depart Fort McMurray; beverages on plane

Flyover of Scotford Upgrader site (near Edmonton)

4:30 p.m. Arrive Shell Aerocentre, Calgary

Bus transport to downtown hotel

August 13

a.m. Visitors depart Calgary

[Dress is casual; safety equipment will be provided]

Amy Combs

Shell Oil Company, Government Affairs

1401 Eye Street, NW, Suite 1030

Washington, DC 20005

United States of America

+1 202 466 1408

+1 202 466 1498 (fax)

Amy.Combs@shell.com

Internet: <http://www.shellus.com>